

RFA REDISTRICTING PROCESS WITH LOCAL GOVERNMENTS

1. PROJECT INITIATION

- Local Government requests either consultation or redistricting services from RFA
- RFA sends confirmation letter
- Council may adopt a resolution engaging RFA

2. PRIOR TO RELEASE OF THE 2020 CENSUS DATA AND BEFORE PROJECT IS STARTED, LOCAL GOVERNMENT WILL PROVIDE RFA WITH:

- A primary contact
- Any foreseen issues that may affect project timeline (filing deadline, next election)
- Names and addresses of incumbents
- Verification of current districts (municipalities verify municipal boundaries as well)
- Council will verify RFA has the GIS data accurately reflecting current districts

3. RFA WILL COORDINATE A TENTATIVE PROJECT TIMELINE

4. AT THE FIRST PUBLIC MEETING

- RFA will provide a briefing for the council and public on redistricting
 - Traditional Redistricting Principles
 - Constitutional and Statutory Requirements
- RFA will provide a report to include:
 - A proposed set of criteria
 - An analysis (Benchmark Plan) of existing districts with 2020 Census data
 - A preliminary draft plan
- RFA will solicit feedback from council and public
- Council has the option to adopt proposed plan or delay and recommend changes for adoption at next meeting

5. AFTER THE FIRST PUBLIC MEETING

- Local Government primary contact will notify RFA in writing of any changes to the draft plan or proposed criteria based on input from council

6. AT THE SECOND OR SUBSEQUENT MEETING(S)

- RFA will prepare a final report incorporating feedback received from council
- Final plan presented for council to adopt (RFA may or may not need to attend)

7. AFTER ADOPTION

- Council will provide a letter notifying RFA of adoption of the plan
- Council will notify local voter registration office and other affected entities