



Single-Family Residential Plan Review Requirements

200 North Main Street ♦ Fountain Inn, SC 29644

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Email: planning.development@fountaininn.org

- E-911 Address: _____
- Tax Map Number: _____
- Recorded Plat of Property (Provide Plat Book and Page Number): _____
- A copy of the Land Disturbance Permit from the appropriate County if applicable
- One electronic copy of plans (This includes foundation plan, floor plans, elevations, sections/details, and an electrical plan.)

All plans – must contain full code summary of specific information required by the **2021 SC Residential Code**.

1. South Carolina Residential Builder or a General Contractor's License to apply for permit along with name, address, and telephone number of the company, & contractors email address.
2. Subcontractor's list with their applicable SC contractor's license number along with name, address, and telephone number of companies, & contractors email address.
3. A City of Fountain Inn Business License for **ALL** contractors working on the job.
4. Completed City of Fountain Inn Building Permit Application via the **iWORQ** online permitting portal.
5. **REWA** Sewer Impact Fees Receipt/Permit number, Greenville Water receipt, and **Metro** receipt if applicable.
6. Residential Energy Code Compliance Check verifying the insulation values are correct for residential applications.
 - a. <https://www.energycodes.gov/rescheck>
7. Site Plan – showing easements, lot dimensions, setbacks, proposed house location and flood zone (if applicable).
8. Project specific Manual J HVAC design (project address and square footage must be included).
9. Any other additional information required by the Building Official.

Plan Review Fees are ½ of the total permit cost. These are due at the time of submittal. Permit is issued after review is complete.

Submittals that include conflicting or incomplete information will not be considered.

You are not permitted to begin work until a permit has been issued. If a job is started before a permit is issued it will result in a fine double the total permit cost.